

ROLLE PATIENT PARTICIPATION GROUP

Minutes of Rolle Patient Participation Group Meeting: Tuesday 10th September 2019

1. Present: Bob Bryant(BB) (chair), Ann Membury(AM), David Cohen(DC) , Edward Wilkinson(EW),Gerald Smith(GS), Rev Peter Brain(PB), Christine Stredwick(CS), Rachel Laybourne (RL)(minutes)

Apologies: Dr Mark Harris(MH), Wendy Malone(WM), George Alexander(GA), Margaret Wicks(MW) & Geoff Wicks(GW), Susan Hopkins(SH), David Wheeler(DW), Linda Kay(LK)

2. PPG leaflet

- Edward has produced a leaflet since the last meeting; it was felt this was very good but that the content of it needed to be adjusted. **Action: Edward to email the PPG members a copy of the leaflet so that feedback can be given and changes made.**
- Once the leaflet has been produced. RL will print copies which can then be given out by PPG members. **ACTION: RL to send a copy of the current leaflet to PPG members present today (done)**

3. The evening event 7pm 25th September

- The format for the evening was discussed this will include a Welcome from Bob, Chairman, GP/Nurse from Rolle to talk about the Practice, what is coming up in the future, an opportunity for questions, PPG promotion, Tea/Coffee. **ACTION: RL to promote the event with poster, facebook, website, etc.**
- The content of the poster advertising the evening was discussed “Rolle Practice and YOU!”

Action: RL to produce ID badges for PPG and sheet for evening for potential members to put details on.

4. Treasurer Report since last meeting

Incomings - £67.65– from sale of books

£67.00– from Chair – based Exercise Class Contributions

Outgoings - £100.00– For Chair – based Exercise Classes/ Nick Paynter

Account Balance - £2216.63

Subsidisation of the exercise classes was discussed and it was felt this should continue.

5. - Any other business

Gerald said that the winner of the Easter raffle “Stuart line cruise “prize had not been in a position to use it and asked for it be to put back in a draw for the PPG use. After discussion it was decided that this could be offered as a draw for the evening event on 25th Sept. **ACTION: RL to check LP knows the location of the voucher. RL to include info about the prize in the poster.**

Ann updated on an event at the Budleigh hub on 4th Oct “Let’s talk about cancer” day and a survey the RD&E were inviting people to complete on “Health and care survey”.

Peter asked about the job description for chair. **ACTION: BOB to send Peter a copy of the role.**

6. – Date of next meeting:

Wednesday 23rd Sept @ 7pm ACTION:LP check this is available

Location – Waiting room Rolle Medical Partnership